

RECORD OF PROCEEDINGS

Minutes of City of Willard

Meeting

Government Forms and Supplies (844) 224-3338 FORM NO. 10148

Held May 6, 2024 _____ 20_____

Willard, Ohio

May 6, 2024

The Council of the City of Willard met in regular session on Monday May 6, 2024, with the President of the Council calling the meeting to order. The meeting was opened in prayer by Rev. Bart McKelvey.

ROLL CALL: The clerk called the roll and reported the following councilpersons present: Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig. Babcock was absent.

MINUTES: Minutes of the regular council meeting held on April 15, 2024, were presented for approval. Copies of the minutes were furnished to each councilperson prior to the meeting. Moved by Olson, seconded by Danhoff, that the minutes of the meeting held April 15, 2024, be approved as presented. In a vote called therein Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

CITIZEN DISCUSSIONS: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS: Minutes of the CDC meeting held on April 23, 2024, were presented for approval. Copies of the minutes were furnished to each councilperson prior to the meeting. Moved by Olson, seconded by Danhoff, that the minutes of the meeting held April 23, 2024, be approved as presented. In a vote called therein Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

The President of Council called for a motion to act on the CDC recommendations, contingent on the ZBA recommendations. Moved by Olson, seconded by Danhoff. In a vote called therein Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

Olson made a motion that Trick or Treat be on October 31, 2024, with a rain date of November 2, 2024, from 5:00 pm – 6:30 p.m. Moved by Olson, seconded by Danhoff. In a vote called therein Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

COMMUNICATIONS AND PETITIONS: None

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

- 1. Charter/Legislative – McKenzie, Danhoff
- 2. Finance – Olson, Sattig
- 3. Public Works – Babcock, Daniel
- 4. Safety – Babcock, Daniel, Olson
- 5. Utilities – Daniel, Olson

REPORTS FROM OFFICERS: None

REPORT FROM THE CITY MANAGER: The City Managers report was reviewed as it was presented to Council.

The next food giveaway from Second Harvest is May 21, 2024. They are extending the food giveaway until June 17, 2025. They are in need of volunteers.

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The schedule for the Sesquicentennial will be released to the public next week. The committees have been working hard.

The street resurfacing bid came in lower than expected. Sarver Paving Co., Ashland, Ohio, will be doing the work. They will be repaving Myrtle Avenue, from Tiffin Street to Howard Street, Howard Street from Myrtle to State Route 99, Front Street to Sandusky Street, Emerald from Park Street to Myrtle, in front of the library, a section on US Route 224 in front of OReillys, and some on Cemetery Drive.

We are researching and looking into rejuvenating the roads. It's basically where they put glue over the roads to bind the pavement. Looking at testing out a section on a road that has been repaved in the last two or three years.

The city cleanup went well. There were 12 forty-yard dumpsters taken to the landfill, 109 tires, and 595 cans of paint were recycled. The once-a-year recycling program is working well. The total cost without employee wages was \$6592.00.

Community wide yard sales are Thursday May 9, 2024, through Saturday, May 11, 2024. We have 48 people signed up.

Kiddie Land improvements, it has been a while since any improvements have been made. The equipment has been ordered and will not arrive until late fall. There will be two different areas, one for ages 2-5 and one for ages 5-12.

Downtown Spring Fest is Saturday May 11, 2024, starting at 10:00 am. It includes Touch-A-Truck, bike rodeo, food trucks, and craft vendors.

The time capsule will be opened Saturday June 4, 2024, at 5:00 p.m. There is a form on the website if someone would like to add something to the new time capsule. The new time capsule will be opened for the Bicentennial in 2074. The time capsule committee made the decision to open the time capsule early. It was not good; the Historical Society is working on salvaging as much as possible.

The concerts in the park will start June 4, 2024, and run until June 30, 2024, from 6:30p.m. – 8:30 p.m.

An annual notice that the city Ordinance requires grass must be under 6". We have sent letters out, discussed this with residents, and are trying to get ahold of property managers and owners to mow. So far, we have mowed 48 nuisance properties.

The airport grant has been submitted.

Working on the ODOT aviation survey, which is required by FFA every ten years.

The Maintenance Department has finished the hydrant flushing, planted trees, and did the trash clean-up.

Had a great Arbor Day celebration.

Had a good ceremony with the kids from St. Francis, at the reservoir for the planting of the 75th anniversary ODNR tree.

Just a reminder the if any citizen wants a tree planted in their tree lawn there are applications at City Hall.

The traffic light at Laurel and Main Street will be switching back to a stop light on June 1, 2024. Signs have been put up notifying residents.

Columbia Gas is back in town working on properties. If you have an issue, please contact public works.

Would like to congratulate Kristen Byrne on her promotion to Assistant Finance Director. She started working for the city in 2016. She will be an asset to the community and the city. We hired

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Jeremy Buurma as city mechanic. The department head has been very pleased with his performance.

The following was donated to the Sesquicentennial Fund \$10,000 from Sutton Bank, \$5,000 from Lakeside Book Company, \$500 from Dr. Stamp, and \$500 from Langhurst Insurance Agency. The President of Council asked for a motion to accept these donations. Moved by Olson, seconded by Danhoff. In a vote called therein Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

There has been \$72,862.00 donated or pledged to the Sesquicentennial Fund.

The following was donated to the Bike Rodeo \$200, from Directions Credit Union. The President of Council asked for a motion to accept this donation. Moved by Olson, seconded by Danhoff. In a vote called therein Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

PRESIDENT ASKED FOR QUESTIONS:

Danhoff asked about the road condition on the 200 block of South Main Street, because of the water main breaking all the time. That is one of the lines we are looking at getting replaced and repave the road. We applied for a grant, it is an income-based grant, that would be used on Laurel Street, which will free up some money. The plan is to replace that line next year.

Sattig commented that people were complaining that we were taking trash in from other counties during the trash clean up. McKenzie said that there were freezers from out-of-town residents. It was suggested that people would need to show their drivers license to drop off trash or have a coupon that would be mailed with their water bill.

Sattig asked if Janotta and Herner had any updates on the sinking building. There are a couple of quotes that we are reviewing. There will be a meeting set up with public works. It was suggested that the police department be relocated.

Olson commented that it is great that Second Harvest food bank will be providing for the community for another year. This helps a lot of residents.

Elmlinger asked about tickets for the golf cart. The City Manager has those. If anyone has any events that they would like to display the golf cart just let the City Manager know.

Elmlinger commented that on the 900 hundred block of Tamarack there is a panel spitting mud up.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 5975-24

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH SARVER PAVING CO., ASHLAND, OHIO, TO AWARD BID NO 2024-4 FOR THE 2024 STREET IMPROVEMENT OPWC PROJECT, IN THE AMOUNT OF \$439,198.80 (\$426,404.00+12,794.80)

Was presented by the Council President for its first reading by title only. This was done by the Council Clerk.

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COUNCIL/MAYOR COMMENTS:

The mayor congratulated Kristen Byrne on her promotion and welcomed Jeremy Buurma. He asked if we would have another hiring in the payroll department. Yes, we will.

The mayor was at the reservoir for the tree planting, and commented on how nice of a job that Matt from ODNR did planting the tree. He was very informative on how to plant a tree.

McKenzie wanted to thank everyone that came and cleaned up the north side park. It looks much better.

There being no further business to come before council the Council President asked for a motion to adjourn. Moved by Olson, seconded by Danhoff. In a vote called therein Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig, voted yea. Motion carried.



President of Council

Clerk of Council