Willard, Ohio

June 5, 2023

The Council of the City of Willard met in regular session on Monday, June 5, 2023, with the President of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

**ROLL CALL:** The Clerk called the roll and reported the following councilpersons present: Babcock, Daniel, Elmlinger, McKenzie, Olson and Sattig. Johnson was absent.

**MINUTES:** Minutes of the Regular Council held on May 15 ,2023, were presented for approval. In that copies were furnished to each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Babcock that they be approved as received. In a called vote therein Babcock, Elmlinger, McKenzie, Olson and Sattig voted yea. Daniel abstained from the vote. Motion carried.

**CITIZENS DISCUSSIONS:**

**BID PROPOSALS:**

**SPECIAL ORDER OF BUSINESS:**

**COMMUNICATIONS AND PETITIONS:** None.

**TABLED ITEMS:** None.

**REPORTS FROM COMMITTEES:**

1. Charter/Legislative – McKenzie, Johnson
2. Finance –Olson, Sattig
3. Public Works – Babcock, Daniel
4. Safety – Babcock, Daniel, Olson
5. Utilities – McKenzie, Daniel, Olson

**REPORTS FROM OFFICERS:**

**REPORT FROM CITY MANAGER:** The City Manager’s report was reviewed as it was presented to Council.

Thanked the Chamber of Commerce for their excellent car show over the weekend.

Before Council tonight is a Resolution looking to be passed to partner with Huron County to administer and implement the program year 2023 Community Housing Impact and Preservation Program Grant. A maximum of $300,00

will be allocated for qualified residents of Willard to assist in home repairs.

Dean Montoney has recently retired from the street department. Dean has worked for the city for 33 ½ years as he was hired on November 13, 1989. We thank him for his service to the city and wish him a happy retirement. Russel Bivens has been promoted to interim street superintendent.

We had a pre-construction meeting with Precision Paving for the 2023 road resurfacing program. The bid came in at $451,179.80, which was under the engineer’s estimate of $496,500.

Serve Your World Day was May 21st. Three local churches canceled their traditional church service and went out to work on several locations in the community to help residents in need by performing landscaping, light home repair work, painting, picking up litter, and visiting nursing homes and first responders. Close to 200 people participated in the projects and activities. We thank Christian Missionary Alliance, City Church, and the Church of the Nazarene for their helping hands.

As a part of Dollar General Market development, they have contracted with RA Bores to extend our 6” waterline main 1150 feet so that they can be supplied with city water at their new store. This extension will include four additional fire hydrants to service the residents in this area. After completion and inspection, the ownership of the line will be turned over to the city to distribute water to new customers.

Fire and EMS recently switched to the 700/800 MHz radio band to allow clearer transmissions and better coverage. The new radio band will eventually allow auto-aid dispatching between departments to get mutual aid help faster. These upgrades are part of the funding provided by the Huron County 9-1-1 Levy.

The 3rd Annual Fishing Derby will be held at the Willard Reservoir on Saturday, June 17th from 8 am to noon. The first 50 kids to register will receive a free fishing pole, courtesy of the Shelby Eagles.

City and community volunteers cleaned up downtown. This consisted of landscaping and painting the curbs. A monthly workday is being planned to continue to improve the upkeep of downtown with the objective of forming a downtown beautification committee to help with a long-term plan.

The 224-culvert replacement project has been slightly delayed due to the unexpected replacement of a section of curbing, as well as a delay in ODOT- approved blacktop for the project. This project is still expected to be completed this week.

The maintenance department is hiring both seasonal and full-time employees. Candidates interested in a full-time position will need to take an eligibility test on Wednesday, June 28th, at 6 pm. The deadline to apply is Friday, June 23rd.

Congratulations to Adrianna Tenore, a 5th grader at Willard Elementary School. She was recognized as one of the twelve winners in the State Fire Poster Contest.

The maintenance department prepped for Memorial Day by installing 35 new flags along US 224, Hometown Hero Banners, and Myrtle Street boulevard.

**Council is requested to accept the following donations:**

$1500.00 from the Ohio State Eagles Charity Fund in c/o the Shelby Eagles for the 3rd Annual Fishing Derby. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

$100 from James Honaker towards Save the Willard Clock Fund. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

**President asked for Questions-**

Sattig asked if there were any updates on the building repairs. Hamons informed him that they had not met with the engineer yet, but a date is going to scheduled.

McKenzie asked about the demolition of the downtown buildings. Hamons informed him that they are projected to be taken down by the end of the month.

Daniel stated that the demolition of the downtown buildings needs to be done as soon as possible for safety reasons. He mentioned that the park has had a good crowd and is being utilized. Lastly, he stated that with heavy traffic by the library a pedestrian walking sign or light needs to be installed. Hamons indicated that the pedestrian sign that was there was damaged and being replaced. Daniel thanked the city for the cleanup

of the parking concern/issue on Pleasant Street.

Moved by Olson seconded by Babcock that council adjourns for executive session at 7:21 pm about considering the sale of property. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried. The council returned at 7:40 pm.

**ORDINANCES AND RESOLUTIONS:**

**RESOLUTION NO.2572-23**

A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF WILLARD TO ENTER INTO PARTNERSHIP AGREEMENT WITH THE CITY OF NORWALK AND THE HURON COUNTY**,** OHIO, AS THE GRANTEE, TO ADMINISTER AND IMPLEMENT THE PROGRAM YEAR 2023 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM GRANT IF FUNDED BY THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT (ODC),was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock that the rules be suspended, and the Resolution adopted on its first reading. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

Moved by Olson seconded by Babcock that the Resolution be adopted. In a called vote. Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion adopted.

**RESOLUTION NO. 2573-23**

A RESOLUTION AUTHORIZING THE CITY MANAGER**,** CITY OF WILLARD, OHIO, TO ADVERTISE FOR BIDS FOR THE CHEMICALS FOR THE WATER AND WASTEWATER TREATMENT, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock that the rules be suspended, and the Resolution adopted on its first reading. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

Moved by Olson seconded by Babcock that the Resolution be adopted. In a called vote. Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion adopted.

**ORDINANCE. NO. 5945-23**

AN ORDINANCE TO INCREASE APPROPRIATIONS IN FUND 301 INCOME TAX CAPITAL IN THE AMOUNT OF ONE HUNDRED FORTY THOUSAND SIX HUNDRED SIXTY-SEVEN DOLLARS AND 67/100 ($140,667.67) FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

**COUNCIL/MAYOR COMMENTS:**

Daniel wished Dean Montoney a happy retirement and thanked him for his services, stated that he looks forward to having Russel Bivens as street superintendent.

Olson wished Dean Montoney well in his retirement and thanked the city workers and volunteers for the downtown clean up.

McKenzie thanked Dean Montoney for his services and stated the downtown looks great.

Moved by Olson, seconded by Babcock that Council adjourn. In a called vote therein Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

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President of Council Clerk of Council